



NC TERMS



Creating a Profile &
Volunteering to Help in TERMS

<https://terms.ncem.org/TRS/>



CREATING A TERMS ACCOUNT

Start off by heading to the North Carolina TERMS Home Page. Once at the site, click on "Create Account Now".

NORTH CAROLINA TERMS
TRAINING · EXERCISE · RESPONSE MANAGEMENT SYSTEM

One account to register for trainings, exercises and response activities.

Have an Account? [Log In](#)

[Create Account Now](#)

Trainings & Exercises
Register for training courses and exercises.
» [Calendar](#)
» [Online Training](#)

Response
Register to provide services during a disaster or emergency situation.

Announcements

TERMS Team Management Update
While we are in the process of implementing all of the new features of TERMS Team Management, we ask that you **not** request a credential through the system until we finish building them out. Requested credentials will not be reviewed until the system is updated in the next 2-3 months and requests may be lost as updates are rolled out. This notice will be updated when that piece is complete and we can begin processing credential requests. (Updated 3/22/2019)

2019 Central Branch Training Week
Central Branch Training Week is scheduled for August 5-9 at Central Carolina Community College in Sanford. Registration is open in TERMS now! Hotel information has been added to each class posting. Download the [flyer](#) and [class grid](#) for more information.

Training Partner Links

- ▾ Federal Training Partners
- ▾ State Training Partners

Get Adobe Reader

NC Response Partners,
Welcome to the new and improved NC Training - Exercise - Response Management System (NC TERMS). We are excited to roll out significant updates to this vital preparedness and response tool. You will notice an updated look as well as an improved workflow in the new system. The biggest addition is a new Team Management Module where you can now manage your own response profile, volunteer to participate in many of the state response programs, and manage your training and credentials within the TERMS system. In the coming months, additional functionality will be released that will allow team members and managers to communicate as well as roster response resources within the system to respond across the state in times of need.

As this new system comes online, we will be offering additional training to end users.



FIRST TIME REGISTRATION

Fill out the required information and click "Continue".



NORTH CAROLINA TERMS TRAINING · EXERCISE · RESPONSE MANAGEMENT SYSTEM



Training, Exercise & Response Management System

First Time Registration

Please input the required information and press Continue so that we may first check for an existing account.

*First Name

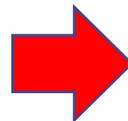
John

*Last Name

Doe

*Last 4 SSN

7892



Continue

Cancel

PERSONAL PROFILE



Fill out the required information on the personal profile page. To get FEMA ICS Courses automatically added to your transcript you MUST add your FEMA SID (Student ID Number). To sync any EMS credential, please also add your OEMS P-Number (if applicable).



NORTH CAROLINA TERMS

TRAINING · EXERCISE · RESPONSE MANAGEMENT SYSTEM



Welcome My Account Calendar Document Library Logoff

Bottom of Page [Help ?](#)

Personal Profile

John Michael Doe

Name

* First Name	<input type="text" value="John"/>	Middle Name	<input type="text" value="Michael"/>
* Last Name	<input type="text" value="Doe"/>	Suffix	<input type="text"/>
* Certificate Name	<input type="text" value="John Michael Doe"/>		

Key Identifiers used for verification

*Date of Birth	*Last 4 SSN/PIN	OEMS P-Number	Federal Student ID
<input type="text" value="01/30/1978"/>	<input type="text" value="4278"/>	<input type="text"/>	<input type="text"/>

Discipline/Profession

* Discipline	<input type="text" value="Law Enforcement"/>
Profession/Position	<input type="text"/>
Title	<input type="text"/>
Agency Represented	<input type="text"/>

Volunteer & Incident Response Team Participation [Response Profile](#)

PERSONAL PROFILE (CONT.)



Fill out the required information on the personal profile page

Volunteer & Incident Response Team Participation [Response Profile](#)

Home Address

Address Line 1

Apt/Unit

Address Line 2

City

State Zip Code

Work Address

* Address Line 1

Suite/Unit

Address Line 2

* City

Other City

* State * Zip Code

Contact Information

* Primary Email

* Confirm Email

Mobile Phone

Mobile Carrier

Text Message notifications require Mobile Phone and Carrier information

* Contact Preference

Other Phone Numbers

* Work Phone

Fax Phone

Home Phone

Login & Password

* Login ID (minimum 8 characters)

* Password * Confirm Password

PERSONAL PROFILE (CONT.)



Fill out the required information on the personal profile page. Once finished, click "Save".

https://terms.ncem.org/TRS/personalProfile.do?menuItemid=39

Other Phone Numbers

* Work Phone	910	560-7945
Fax Phone		
Home Phone		

Login & Password

* Login ID (minimum 8 characters)
JMD01301978

* Password * Confirm Password

Your password must be at least 8 characters and must include a combination of letters and numbers. You must include at least one UPPERCASE character and may include special characters. Your password may not match your Login ID.

Security Questions

# 1	What is the name of your favorite teacher?	Response 1	Ms. Evans
# 2	What is your city of birth?	Response 2	Gamer, NC
# 3	What was your elementary school?	Response 3	Roger Bell Elementary School

Notifications

Notify me of Trainings and Exercises by: NCEM NCOEMS

[Save](#) [Return to Previous Page](#)





Creating and Maintaining a Response Profile



Click on "Response Profile" and answer the consent statements. Once the consent statements have been answered, click "Continue".

Personal Profile Response Profile Qualifications Training History Transcript Logoff

Home / My Account

Bottom of Page

Response Profile: John Michael Doe

- * Required Information Missing
- * **Team Participation**
- * Badge
- * Home Address
- * Contact Info
- * Deployment Preferences
- * Emergency Contact
- Driver's License/ID
- Languages
- * Medical
- Skills
- * Occupation
- DEA Registration
- Licenses/Certifications
- Trainings
- Degrees & Other

Team Participation

Consent

- I consent to allow the State of North Carolina to collect, use and maintain my personal information.
- I agree to keep my profile current and up-to-date.
- I consent to allow the state to perform reference and background checks.

Continue Cancel



RESPONSE PROFILE: TEAM PARTICIPATION

To request membership on a response team, click "Join a Team". Some teams elect to allow for volunteers to request membership through the system. For those teams, you can request to join through the system here. Each program maintains their own membership process and requirements.

The screenshot shows the user interface for the North Carolina Terms Training Exercise Response Management System. At the top, there are logos for the State of North Carolina and the SERT (State Emergency Response Team). The main header reads "NORTH CAROLINA TERMS TRAINING · EXERCISE · RESPONSE MANAGEMENT SYSTEM". Below this is a navigation menu with options: Personal Profile, Response Profile, Qualifications, Training History, Transcript, and Logoff. The current page is "Response Profile: John Michael Doe".

On the left side, there is a sidebar menu with the following items:

- * Required Information Missing
- Team Participation
- * Badge
- * Home Address
- Contact Info
- * Deployment Preferences
- * Emergency Contact
- Driver's License/ID
- Languages
- * Medical
- Skills
- * Occupation
- DEA Registration
- Licenses/Certifications
- Trainings
- Degrees & Other

The main content area is titled "Response Profile: John Michael Doe" and contains two main sections:

- Team Participation**: This section has a sub-header "Credentials for Team Participation" and a question: "What response team positions do you feel you are credentialed to fill?". Below this, it states: "The credentials you have on file are listed below. You may select and Request a Credential be added to your profile." There is a "Request a Credential" button.
- Request for Team Membership**: This section contains instructions: "To request membership on a response team, click the button to Join a Team. Select one or more teams and Request Membership. You can check the status of your requests at any time The Membership Requests & Invitations panel on this page lists requests made by you and invitations to you for team membership." At the bottom of this section, there is a "Request Team Membership" button with a "Join a Team" sub-button. A large red arrow points to the "Join a Team" button.

At the bottom of the page, there is a blue bar with a dropdown menu labeled "Membership Requests & Invitations".



RESPONSE PROFILE: TEAM PARTICIPATION



Once you have clicked "Join a Team" a dropdown list of programs and teams by Emergency Support Function (ESF) will appear. Teams are organized by ESF throughout TERMS.

- * Home Address
- Contact Info
- * Deployment Preferences
- * Emergency Contact
- Driver's License/ID
- Languages
- * Medical
- Skills
- * Occupation
- DEA Registration
- Licenses/Certifications
- Trainings
- Degrees & Other

Credentials for Team Participation

What response team positions do you feel you are credentialed to fill?

The credentials you have on file are listed below. You may select and **Request a Credential** be added to your profile.

[Request a Credential](#)

Request for Team Membership

To request membership on a response team, click the button to **Join a Team**. Select one or more teams and **Request Membership**.

You can check the status of your requests at any time. The **Membership Requests & Invitations** panel on this page lists requests made by you and invitations to you for team membership.

Request Team Membership [Join a Team](#)

- ESF6 - Mass Care and Human Services
- ESF7 - Logistics
- ESF8 - Public Health and Medical Services
- ESF9 - Search and Rescue
- ESF10 - Hazardous Materials
- ESF11 - Agriculture and Natural Resources

[Membership Requests & Invitations](#)

[Response History](#)

[Top of Page](#)

RESPONSE PROFILE: TEAM PARTICIPATION



Click on one of the ESF categories to reveal programs within the ESF that you can request to join.

* Home Address

Contact Info

* Deployment Preferences

* Emergency Contact

Driver's License/ID

Languages

* Medical

Skills

* Occupation

DEA Registration

Licenses/Certifications

Trainings

Degrees & Other

Request for Team Membership

What response team positions do you feel you are credentialed to fill?

The credentials you have on file are listed below. You may select and **Request a Credential** be added to your profile.

[Request a Credential](#)

Request for Team Membership

To request membership on a response team, click the button to **Join a Team**. Select one or more teams and **Request Membership**.

You can check the status of your requests at any time. The **Membership Requests & Invitations** panel on this page lists requests made by you and invitations to you for team membership.

Request Team Membership [Join a Team](#)

- ESF6 - Mass Care and Human Services
- ESF7 - Logistics
- ESF8 - Public Health and Medical Services**
- Ambulance Strike Teams (AST) Program
- Healthcare Preparedness Coalitions
- Medical Reserve Corps (MRC) Program
- NC Division of Public Health Program - Epidemiology
- NC Division of Public Health Program - Local Health Departments
- State Medical Assistance (SMAT) Team II Program
- State Medical Assistance (SMAT) Team III Program
- Test Program
- ESF9 - Search and Rescue

RESPONSE PROFILE: TEAM PARTICIPATION



Select the team you are requesting to join from the dropdown box and click "Request Membership". This will automatically send your request for review by the team manager(s).

Skills

Occupation

DEA Registration

Licenses/Certifications

Trainings

Degrees & Other

Request for Team Membership

To request membership on a response team, click the button to Join a Team. Select one or more teams and Request Membership.

You can check the status of your requests at any time. The Membership Requests & Invitations panel on this page lists requests made by you and invitations to you for team membership.

Request Team Membership [Join a Team](#)

- ESF6 - Mass Care and Human Services
- ESF7 - Logistics
- ESF8 - Public Health and Medical Services
- Ambulance Strike Teams (AST) Program
- COVID 19 Medical Response Volunteers

Select the Response Teams you wish to join. [Request Membership](#)

- Medical Provider Personnel (PA-C, NP, MD, DO)
- Medical Staff Personnel (MA, CNA)
- Nursing Staff Personnel (RN, BSN, LPN)
- Prehospital Medical Personnel (EMT, EMT-A, Paramedic)

- Healthcare Preparedness Coalitions
- Medical Reserve Corps (MRC) Program



RESPONSE PROFILE: TEAM PARTICIPATION



After requesting membership on the selected team(s), your requests will be found underneath "Membership Requests & Invitations". Invitations to join teams can also be found here.

* Required Information Missing

- Team Participation
- * Badge
- * Home Address
- Contact Info
- * Deployment Preferences
- * Emergency Contact
- Driver's License/ID
- Languages
- * Medical
- Skills
- * Occupation
- DEA Registration
- Licenses/Certifications
- Trainings
- Degrees & Other

Team Participation

Credentials for Team Participation

What response team positions do you feel you are credentialed to fill?

The credentials you have on file are listed below. You may select and **Request a Credential** be added to your profile.

[Request a Credential](#)

Request for Team Membership

To request membership on a response team, click the button to **Join a Team**. Select one or more teams and **Request Membership**.

You can check the status of your requests at any time. The **Membership Requests & Invitations** panel on this page lists requests made by you and invitations to you for team membership.

Request Team Membership [Join a Team](#)

Membership Requests & Invitations

Memberships Requested

Membership Invitations

Response History

[Top of Page](#)



RESPONSE PROFILE: TEAM PARTICIPATION



To see your response history, click on "Response History". This will give you the option to print your response history and see the Incident/Mission, Position, and Start-End of each event responded to.

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Response Profile: John Michael Doe

- * Required Information Missing
- Team Participation**
- * Badge
- * Home Address
- Contact Info
- * Deployment Preferences
- * Emergency Contact
- Driver's License/ID
- Languages
- * Medical
- Skills
- * Occupation
- DEA Registration
- Licenses/Certifications
- Trainings
- Degrees & Other

Team Participation

Credentials for Team Participation

What response team positions do you feel you are credentialed to fill?

The credentials you have on file are listed below. You may select and **Request a Credential** be added to your profile.

[Request a Credential](#)

Request for Team Membership

To request membership on a response team, click the button to **Join a Team**. Select one or more teams and **Request Membership**.

You can check the status of your requests at any time. The **Membership Requests & Invitations** panel on this page lists requests made by you and invitations to you for team membership.

Request Team Membership [Join a Team](#)

Membership Requests & Invitations

[Response History](#)

[Print History](#)

Incident/Mission	Position	Start-End
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RESPONSE PROFILE: BADGE



Under "Badge Photo/Sizing Information" fill out all the required information. Insert a photograph suitable for a badge. Clothing/sizing information will help in ensuring your equipment/uniforms are sized correctly. You must be assigned to a team prior to uploading a photo for a badge and filling out badge information.



NORTH CAROLINA TERMS

TRAINING · EXERCISE · RESPONSE MANAGEMENT SYSTEM



Personal Profile Response Profile Qualifications Training History Transcript Logoff

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Response Profile: John Michael Doe

- * Required Information Missing
 - Team Participation
 - * Badge** ←
 - * Home Address
 - Contact Info
 - * Deployment Preferences
 - * Emergency Contact
 - Driver's License/ID
 - Languages
 - * Medical
 - Skills
 - * Occupation
 - DEA Registration
 - Licenses/Certifications
 - Trainings
 - Degrees & Other

Badge Photo/Sizing Information



Clothing/Sizing Information

Clothing/Sizing information is needed in order to ensure proper sizing of equipment and/or uniforms.

*Height-Feet	*Height-Inches	Weight	*Hat Size
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
*Pants Waist	*Pants Length	*T-Shirt	*Shoe Size
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Respirator Size/Type			
<input type="text"/>			

RESPONSE PROFILE: HOME ADDRESS

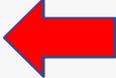


Under "Home Address" fill out all required information.

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Response Profile: John Michael Doe

* Required Information Missing

- Team Participation
- * Badge
- * **Home Address** 
- Contact Info
- * Deployment Preferences
- * Emergency Contact
- Driver's License/ID
- Languages
- * Medical
- Skills
- * Occupation
- DEA Registration
- Licenses/Certifications
- Trainings
- Degrees & Other

Address

Home Address

* Address Line 1: 229 Venturi Dr

Apt/Unit:

Address Line 2:

* City: New Bern

* State: North Carolina

* Zip Code/Zip+4: 28560

Mailing Address

Same as Home Address

* Address Line 1: 229 Venturi Dr

Apt/Unit:

Address Line 2:

* City: New Bern

* State: North Carolina

* Zip Code/Zip+4: 28560

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RESPONSE PROFILE: CONTACT INFO



Under "Contact Information for Team Response", fill out all required information. **For team management participants, please ensure you add SMS/Text under additional contact number if you want to receive text messages.** This applies even if this is the same as your mobile contact number.

Home / My Account

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Response Profile: John Michael Doe

- * Required Information Missing
 - Team Participation
 - * Badge
 - * Home Address
 - Contact Info** ←
 - * Deployment Preferences
 - * Emergency Contact
 - Driver's License/ID
 - Languages
 - * Medical
 - Skills
 - * Occupation
 - DEA Registration
 - Licenses/Certifications
 - Trainings
 - Degrees & Other

Contact Information for Team Response

The contact email and phone numbers that you provide on this page will be used to contact you for matters related to team activity and in the event of an incident. It is critical that you keep this information current.

Primary Contact Information

- * Primary Email: johnmichaeldoe@gmail.com
- * Confirm Primary: johnmichaeldoe@gmail.com
- Secondary Email: []
- Confirm Secondary: []

Primary Phone Contact

- * Contact Type: Cell
- Phone Number: []
- * Area Code: 919
- * Phone Number: 870-465

Additional Contact Numbers

Add Number

Save Cancel

RESPONSE PROFILE: CONTACT INFO



To add additional contact numbers, select "Add Number". Then provide all required information. **You must add an SMS/Text number to receive texts from the system under additional contact numbers.**

Contact Info

- * Deployment Preferences
- * Emergency Contact
- Driver's License/ID
- Languages
- * Medical
- Skills
- * Occupation
- DEA Registration
- Licenses/Certifications
- Trainings
- Degrees & Other

Primary Contact Information

* Primary Email: johnmichaeldoe@gmail.com

* Confirm Primary: johnmichaeldoe@gmail.com

Secondary Email:

Confirm Secondary:

Primary Phone Contact

* Contact Type: Cell

Phone Number: * Area Code: 919 * Phone Number: 870-465

Additional Contact Numbers

Add Number ←

Save Cancel

Add a Contact Phone Number

* Contact Type:

Phone Number: * Area Code: XXX * Number: XXXXXXXX

Save Number Clear

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Under "Deployment Preferences" fill out all required information.

Personal Profile | Response Profile | Qualifications | Training History | Transcript | Logoff

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Response Profile: John Michael Doe

- * Required Information Missing
 - Team Participation
 - * Badge
 - * Home Address
 - Contact Info
 - * Deployment Preferences**
 - * Emergency Contact
 - Driver's License/ID
 - Languages
 - * Medical
 - Skills
 - * Occupation
 - DEA Registration
 - Licenses/Certifications
 - Trainings
 - Degrees & Other

Deployment Preferences

* Where are you willing to be deployed? Local In-State Out-of-State

* How many days are you willing to be deployed? Days

* How far from your home are you willing to be deployed? Miles

* In the event of a declared national emergency, would you consider volunteering to work under the auspices of the Federal Government?

If you select yes, in the event of a national emergency, the information you provide will made available to the Federal Government upon its request.

* Do you hold a valid US passport

* Do you have commitments that might pose a conflict?

If YES, Describe: (maximum of 250 characters)

Save Cancel

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RESPONSE PROFILE: EMERGENCY CONTACT



Under "Emergency Contact", you can view your emergency contacts. You must list at least 1 emergency contact.

Personal Profile Response Profile Qualifications Training History Transcript Logoff

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Response Profile: John Michael Doe

* Required Information Missing

- Team Participation
- * Badge
- * Home Address
- Contact Info
- * Deployment Preferences
- * Emergency Contact**
- Driver's License/ID
- Languages
- * Medical
- Skills
- * Occupation
- DEA Registration
- Licenses/Certifications
- Trainings
- Degrees & Other

Emergency Contacts [Add Emergency Contact](#)

To add an entry, press the button to Add Emergency Contact. Click the hyperlink on a listed Emergency Contact to update that entry.

Emergency Contact	Primary	Relation	Contact Numbers
-------------------	---------	----------	-----------------

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NC.gov | ReadyNC.org | Emergency Management Program's HelpDesk: [919-825-2574](tel:919-825-2574) | NCEM Email | Healthcare Program's HelpDesk: [919-855-3812](tel:919-855-3812) | OEMS Email

RESPONSE PROFILE: EMERGENCY CONTACT



To add an emergency contact, click "Add Emergency Contact". Then complete all required information. Once completed, click "Save". To add multiple contacts, repeat this process.

Home / My Account

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Response Profile: John Michael Doe

- * Required Information Missing
 - Team Participation
 - * Badge
 - * Home Address
 - Contact Info
 - * Deployment Preferences
 - * **Emergency Contact**
 - Driver's License/ID
 - Languages
 - * Medical
 - Skills
 - * Occupation
 - DEA Registration
 - Licenses/Certifications
 - Trainings
 - Degrees & Other

Emergency Contacts [Add Emergency Contact](#) 

To add an entry, press the button to Add Emergency Contact. Click the hyperlink on a listed Emergency Contact to update that entry.

Emergency Contact	Primary	Relation	Contact Numbers
-------------------	---------	----------	-----------------

Emergency Contact Details

Primary Emergency Contact

* Contact Name

* Relation

Address

* Contact Number 1

Area Code	<input type="text"/>	Number	<input type="text"/>
-----------	----------------------	--------	----------------------

Contact Number 2

Area Code	<input type="text"/>	Number	<input type="text"/>
-----------	----------------------	--------	----------------------

Contact Number 3

Area Code	<input type="text"/>	Number	<input type="text"/>
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[Save](#) [Cancel](#)

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Under "Driver's License/ID", fill out all required information.

Bottom of Page

Response Profile: John Michael Doe

*** Required Information Missing**

- Team Participation
- * Badge**
- Home Address
- Contact Info
- Deployment Preferences
- Emergency Contact
- Driver's License/ID** ←
- Languages
- Medical
- Skills
- * Occupation**
- DEA Registration
- Licenses/Certifications
- Trainings
- Degrees & Other

Driver's License/State ID

* First Name

Middle Name

* Last Name

Suffix

* State

* License/ID #

* Expiration Date

Endorsements

- Regular License Class A
- Regular License Class B
- Regular License Class C
- Commercial Driver's License Class A
- Commercial Driver's License Class B
- Commercial Driver's License Class C
- Certified to transport hazardous materials

Federal ID/ Real Act ID Compliant

Save Cancel

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Under "Language Skills" you can view your language skills.



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Personal Profile Response Profile Qualifications Training History Transcript Logoff

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Response Profile: John Michael Doe

- * Required Information Missing
 - Team Participation
 - Language Skills [Add Language](#)
 - * Badge
 - * Home Address
 - Contact Info
 - * Deployment Preferences
 - Emergency Contact
 - Driver's License/ID
 - Languages** 
 - * Medical
 - Skills
 - * Occupation
 - DEA Registration
 - Licenses/Certifications
 - Trainings
 - Degrees & Other

To add an entry, press the button to Add Language. Click the hyperlink on a listed Language to update that entry.

Language	Spoken Ability	Written Ability
----------	----------------	-----------------



RESPONSE PROFILE: LANGUAGE SKILLS



To add a language, click "Add Language". Then complete all required information. Once completed, click "Save". To add multiple languages, repeat this process.

Personal Profile Response Profile Qualifications Training History Transcript Logoff

Home / My Account

Bottom of Page

Response Profile: John Michael Doe

* Required Information Missing

- Team Participation
- * Badge
- * Home Address
- Contact Info
- * Deployment Preferences
- Emergency Contact
- Driver's License/ID
- Languages**
- * Medical
- Skills
- * Occupation
- DEA Registration
- Licenses/Certifications
- Trainings
- Degrees & Other

Language Skills [Add Language](#)

To add an entry, press the button to Add Language. Click the hyperlink on a listed Language to update that entry.

Language	Spoken Ability	Written Ability
----------	----------------	-----------------

Add/Update Language Skills

*Language

*Spoken Ability

*Written Ability

[Save](#) [Cancel](#)

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RESPONSE PROFILE: MEDICAL



Under "Medical" fill out all required information. To print you medical report, click "Print Medical Report". By completing/updating your basic medical information, your team manager can provide this information to your medical providers in the event of a medical emergency.

Home / My Account

Bottom of Page

Response Profile: John Michael Doe

- * Required Information Missing
 - Team Participation
 - * Badge
 - * Home Address
 - Contact Info
 - * Deployment Preferences
 - Emergency Contact
 - Driver's License/ID
 - Languages
 - * **Medical**
 - Skills
 - * Occupation
 - DEA Registration
 - Licenses/Certifications
 - Trainings
 - Degrees & Other

Medical Information

[Print Medical Report](#)

* Are you physically able to participate in field deployment?

* Do you have health conditions which might prevent you from deployment in a disaster situation?

If YES, Describe

Max of 400 characters

American with Disabilities Act

* Do you require any reasonable accommodations to perform any disaster related duties?

If YES, Describe

Max of 400 characters

Allergies

(check all that apply)

<input type="checkbox"/> Animals	<input type="checkbox"/> Food
<input type="checkbox"/> Insects/Pests	<input type="checkbox"/> Latex
<input type="checkbox"/> Medicine	<input type="checkbox"/> Other

For any allergy checked, describe the allergy and your reaction:

Max of 200 characters

RESPONSE PROFILE: MEDICAL



Fill out all required information. The more information you provide, the more information that can be provided to your healthcare team.

Max of 200 characters

Blood Type

Hepatitis A Vaccine

Dose #1

Dose #2

Hepatitis A Comments
Max of 250 characters

Hepatitis B Vaccine

Dose #1

Dose #2

Dose #3

Titer

Hepatitis B Comments
Max of 250 characters

Measles, Mumps, Rubella (MMR)

Dose #1

Dose #2

Measles Titer

Mumps Titer

Rubella Titer

Have you ever had a case of Measles, Mumps, Rubella (MMR)?

MMR Comments
Max of 250 characters

Inactivated Polio Vaccine (IPV) or Oral Polio Vaccine (OPV)

RESPONSE PROFILE: MEDICAL



Fill out all required information.

Max of 250 characters

Inactivated Polio Vaccine (IPV) or Oral Polio Vaccine (OPV)

Dose #1 YEAR

Dose #2 YEAR

Dose #3 YEAR

IPV/OPV Booster YEAR

IPV/OPV Comments

Max of 250 characters

Pneumococcal Polysaccharide (Pneumonia Vaccine)

Dose #1 YEAR

Dose #2 YEAR

Pneumonia Comments

Max of 250 characters

Vaccinia (Smallpox)

Dose #1 YEAR

Was there a major take response?

Smallpox Comments

Max of 250 characters

Varicella (chickenpox)

Dose #1 YEAR

Dose #2 YEAR

IgG Antibody Titer

Have you ever had a case of Varicella (chickenpox)?

Varicella (chickenpox) Comments

Max of 250 characters

Inactivated Influenza Vaccine / Live Attenuated Influenza Vaccine (LAIV)

Vaccine received

Most Recent Date

RESPONSE PROFILE: MEDICAL



Fill out all required information

Max of 250 characters

Tetanus / Diphtheria (Td)

Most Recent Dose

Td Comments

Max of 250 characters

Meningococcal Conjugate (MCV4)

Most Recent Dose

MCV4 Comments

Max of 250 characters

Meningococcal Polysaccharide (MPSV4)

Dose #1

Dose #2

MPSV4 Comments

Max of 250 characters

Pertussis

Dose #1

Dose #2

Dose #3

Dose #4

Dose #5

Pertussis Comments

Max of 250 characters

Tuberculosis Testing

Most Recent PPD

Result of PPD

Tuberculosis Comments

Max of 250 characters

Other Immunizations

List any other immunizations that you have received



Once you have filled out all of the required information, click "Save".

List any other immunizations that you have received

Max of 500 characters

Medical History (check all that apply)

<input type="checkbox"/> Aortic stenosis	<input type="checkbox"/> Asthma
<input type="checkbox"/> Chronic respiratory disease	<input type="checkbox"/> Myocardial infarction
<input type="checkbox"/> Other cardiac disease	<input type="checkbox"/> Other relevant medical condition
<input type="checkbox"/> Phobias to Animals	<input type="checkbox"/> Phobias to Confined Spaces
<input type="checkbox"/> Phobias to Darkness	<input type="checkbox"/> Phobias to Light
<input type="checkbox"/> Severe angina pectoris	<input type="checkbox"/> Severe musculoskeletal disease
<input type="checkbox"/> Severe obesity	<input type="checkbox"/> Skin: open sores, rash, sunburn
<input type="checkbox"/> Spontaneous pneumothorax	<input type="checkbox"/> Symptoms of fever, N/V/D, cough
<input type="checkbox"/> Uncontrolled hypertension	

Describe any Medical History options that have been checked

Max of 500 characters

Current Medications

Max of 500 characters

[Top of Page](#)

RESPONSE PROFILE: SKILLS



Under "Skills", select all skills that are applicable to you. Once finished, click "Save".

Bottom of Page

Response Profile: John Michael Doe

* Required Information Missing

- Team Participation
- * Badge
- * Home Address
- Contact Info
- * Deployment Preferences
- Emergency Contact
- Driver's License/ID
- Languages
- Medical
- Skills** ←
- * Occupation
- DEA Registration
- Licenses/Certifications
- Trainings
- Degrees & Other

Skills

Healthcare Skills	Other Skills
<input type="checkbox"/> Animal First Aid	<input type="checkbox"/> Animal Handling
<input type="checkbox"/> Automated External Defibrillator	<input type="checkbox"/> Clerical Work
<input type="checkbox"/> Bloodborne Pathogens	<input type="checkbox"/> Community Emergency Response Team Training
<input type="checkbox"/> Cardio-pulmonary Resuscitation	<input type="checkbox"/> Computer Networking
<input type="checkbox"/> Contamination Control	<input type="checkbox"/> Data Entry
<input type="checkbox"/> Disease Surveillance	<input type="checkbox"/> Data Processing Software
<input type="checkbox"/> First Aid	<input type="checkbox"/> Farm Biosecurity
<input type="checkbox"/> Hospital Emergency ICS	<input type="checkbox"/> Forklift Operator
<input type="checkbox"/> Hospital Preparedness	<input type="checkbox"/> Inventory Management
<input type="checkbox"/> Patient Care/Positioning	<input type="checkbox"/> Loading/Shipping
<input type="checkbox"/> Radiation Physics	<input type="checkbox"/> Office Management
<input type="checkbox"/> Radiation quality assurance	<input type="checkbox"/> Personal Protection Equipment Training
<input type="checkbox"/> Radiological laboratory analyses	<input type="checkbox"/> Psychosocial Support Training
<input type="checkbox"/> Radiological Monitoring	<input type="checkbox"/> Risk Communication/Media Relations
<input type="checkbox"/> Radiology and CT	<input type="checkbox"/> Search and Rescue
<input type="checkbox"/> SNS Mass Dispensing	<input type="checkbox"/> Security/Law Enforcement
<input type="checkbox"/> Vaccination Administration	<input type="checkbox"/> Special Populations Training
<input type="checkbox"/> Vaccine Administration, Smallpox	<input type="checkbox"/> Volunteer Management
<input type="checkbox"/> Veterinary Medicine	<input type="checkbox"/> Volunteer Reception Center Training
	<input type="checkbox"/> Word Processing Software
	<input type="checkbox"/> Workforce Resilience Program Training

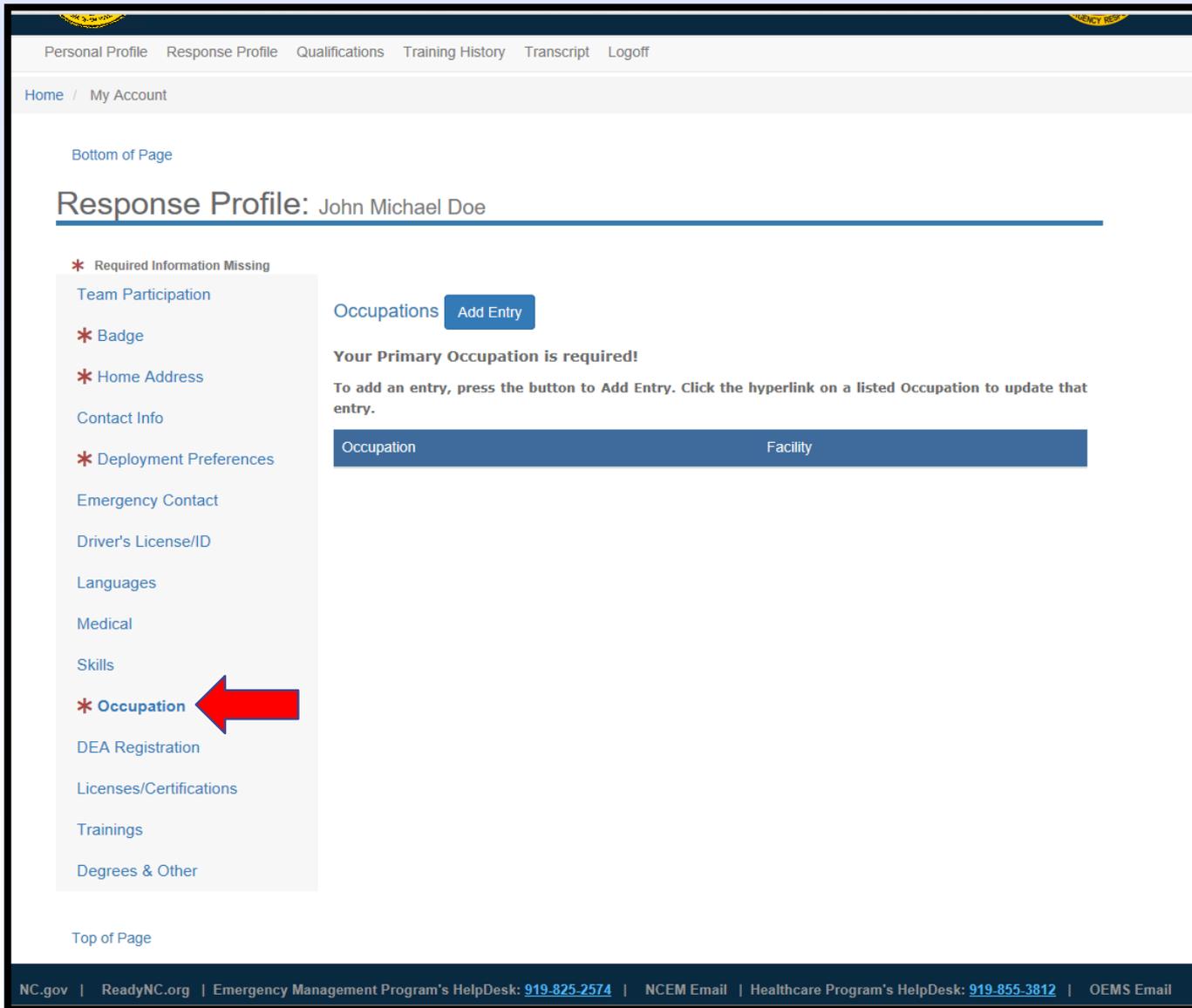
Save Cancel

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RESPONSE PROFILE: OCCUPATION

Under "Occupations" you can view your entered occupations. You must provide at least 1 occupation. For students or retirees, select your area of work and your status. "Retired" is an example of a status.



Personal Profile Response Profile Qualifications Training History Transcript Logoff

Home / My Account

Bottom of Page

Response Profile: John Michael Doe

- * Required Information Missing
 - Team Participation
 - * Badge
 - * Home Address
 - Contact Info
 - * Deployment Preferences
 - Emergency Contact
 - Driver's License/ID
 - Languages
 - Medical
 - Skills
 - * **Occupation**
 - DEA Registration
 - Licenses/Certifications
 - Trainings
 - Degrees & Other

Occupations [Add Entry](#)

Your Primary Occupation is required!

To add an entry, press the button to Add Entry. Click the hyperlink on a listed Occupation to update that entry.

Occupation	Facility
------------	----------

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RESPONSE PROFILE: OCCUPATION



To add an occupation, click "Add Entry". Then fill out the required information. Once completed, select "Continue". "Professional Status" is where you can list active, retired, student, etc.

Personal Profile | Response Profile | Qualifications | Training History | Transcript | Logoff

Home / My Account

Bottom of Page

Response Profile: John Michael Doe

- * Required Information Missing
 - Team Participation
 - * Badge
 - * Home Address
 - Contact Info
 - * Deployment Preferences
 - Emergency Contact
 - Driver's License/ID
 - Languages
 - Medical
 - Skills
 - * **Occupation**
 - DEA Registration
 - Licenses/Certifications
 - Trainings
 - Degrees & Other

Occupations [Add Entry](#)

Your Primary Occupation is required!

To add an entry, press the button to Add Entry. Click the hyperlink on a listed Occupation to update that entry.

Occupation	Facility
Occupation	
* Type of Occupation	<input type="text"/>
* Occupation	<input type="text"/>
* Current Professional Status	<input type="text"/>
Continue Cancel	

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RESPONSE PROFILE: OCCUPATION



After you click "Continue", another information area will appear. Fill out all required information. Once completed, click "Save". Please enter schedule type, shift if applicable, and estimated hourly pay. This will aid in calculating personnel costs for teams deployed during disasters.

- DEA Registration
- Licenses/Certifications
- Trainings
- Degrees & Other

Employment Details

 This is my Primary Occupation

* Facility

* Address 1

Address 2

* City

* State * Zip Code

* Position

Employee Number

Shift & Rate Information

* Work Schedule * Shift * Hourly Rate

Fringe Rate 50 % Overtime Exempt Estimated Daily Rate

Employment Verification

* Supervisor

* Supervisor Email

* Verification Phone Number

[Top of Page](#)

RESPONSE PROFILE: OCCUPATION



Once saved, your occupation should appear. To add another occupation, repeat the processes from the previous slides.



NORTH CAROLINA TERMS TRAINING · EXERCISE · RESPONSE MANAGEMENT SYSTEM



Personal Profile Response Profile Qualifications Training History Transcript Logoff

Home / My Account

Bottom of Page

Response Profile: John Michael Doe

* Required Information Missing

- Team Participation
- * Badge
- * Home Address
- Contact Info
- * Deployment Preferences
- Emergency Contact
- Driver's License/ID
- Languages
- Medical
- Skills
- Occupation**
- DEA Registration
- Licenses/Certifications
- Trainings
- Degrees & Other

Occupations [Add Entry](#)

Your Primary Occupation is required!

To add an entry, press the button to Add Entry. Click the hyperlink on a listed Occupation to update that entry.

Occupation	Facility
Rescue Squad Worker	NCJFQ 

North Carolina Emergency Management

RESPONSE PROFILE: DEA REGISTRATION



Under "DEA Registration", fill out all required information if applicable. Then click "Save". For medical providers with DEA registrations, team managers can validate your DEA registration by entering the data from your DEA registration.

Home / My Account

Bottom of Page

Response Profile: John Michael Doe

- * Required Information Missing
 - Team Participation
 - * Badge
 - * Home Address
 - Contact Info
 - * Deployment Preferences
 - Emergency Contact
 - Driver's License/ID
 - Languages
 - Medical
 - Skills
 - Occupation
 - DEA Registration**
 - Licenses/Certifications
 - Trainings
 - Degrees & Other

DEA Registration

* Do you currently have a DEA Registration?

Registration

Name on Registration
*For an Individual registration, enter Last Name only.
For a Business registration, enter the Business Name*

Registration Number

Have you ever involuntarily surrendered or had a federal controlled substance registration revoked, suspended, restricted, or denied?

Verification Status:	Last Attempt:
Registration Expiration <input type="text"/>	

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RESPONSE PROFILE: LICENSES/CERTIFICATIONS



Under "Licenses/Certifications" you will be able to upload various licenses/certifications.

NORTH CAROLINA TERMS
TRAINING · EXERCISE · RESPONSE MANAGEMENT SYSTEM

Personal Profile Response Profile Qualifications Training History Transcript Logoff

Home / My Account

Bottom of Page

Response Profile: John Michael Doe

* Required Information Missing

- Team Participation
- * Badge
- * Home Address
- Contact Info
- * Deployment Preferences
- * Emergency Contact
- Driver's License/ID
- Languages
- * Medical
- Skills
- * Occupation
- DEA Registration
- Licenses/Certifications
- Trainings
- Degrees & Other

Team Participation

Credentials for Team Participation

What response team positions do you feel you are credentialed to fill?

The credentials you have on file are listed below. You may select and **Request a Credential** be added to your profile.

[Request a Credential](#)

Request for Team Membership

To request membership on a response team, click the button to **Join a Team**. Select one or more teams and **Request Membership**.

You can check the status of your requests at any time. The **Membership Requests & Invitations** panel on this page lists requests made by you and invitations to you for team membership.

Request Team Membership [Join a Team](#)

Membership Requests & Invitations

RESPONSE PROFILE: LICENSES/CERTIFICATIONS



After selecting "Licenses/Certifications", this screen will appear. To add or register a License/Certification, click "License, Certification, Registration". License or certification must be in the system to add it. If there are licenses or certification you need to add, please contact the helpdesk to have it added to the system.

NORTH CAROLINA TERMS
TRAINING · EXERCISE · RESPONSE MANAGEMENT SYSTEM

Personal Profile Response Profile Qualifications Training History Transcript Logoff

Home / My Account

Participant Qualifications and Credentials

Qualifications & Credentials Currently on File for: John Michael Doe

Item	Description	Status	Number	Effective	Expiration
------	-------------	--------	--------	-----------	------------

[Back](#)

Requests to Add Items to Transcript

You may request to add a License, Certification, Registration or Credential to your transcript. If your request is approved, the requested item will be added to your transcript. You may withdraw a request if it has a status of Requested.

[License, Certification, Registration](#) [Request a Credential](#)

Item Type	Item Description	Requested	Request Status	Status Date
-----------	------------------	-----------	----------------	-------------

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RESPONSE PROFILE: LICENSES/CERTIFICATIONS



After clicking "License, Certification, Registration", this screen will appear. Fill out and upload all required information. Then click "Save". To add another License, Certification, or Registration, repeat this process.



NORTH CAROLINA TERMS

TRAINING · EXERCISE · RESPONSE MANAGEMENT SYSTEM



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Request to Add License, Certification, Registration

John Michael Doe
Date of Request: 07/05/2019

Name as Listed on License, Certification or Registration

* First Name	<input type="text" value="John"/>	Middle	<input type="text" value="Michael"/>
* Last Name	<input type="text" value="Doe"/>	Suffix	<input type="text"/>

Item Details

* Type of Item	<input type="text"/>		
* Select	<input type="text"/>		
Awarded By	<input type="text"/>		
Number	<input type="text"/>	Issuing State	<input type="text"/>
Issue Date	<input type="text" value="MM/DD/YYYY"/>	Expiration Date	<input type="text" value="MM/DD/YYYY"/>
* Documentation	<input type="button" value="Browse..."/>		

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RESPONSE PROFILE: LICENSES/CERTIFICATIONS



To request a credential be added to the TERMS system, select "Request a Credential". This allows users to request a credential is the system. For the purpose of the TERMS Team Management System a credential equals a position on a team. Some credentials may be added/managed manually, however if your program chooses to utilize it end users can request credentials within their program or credentials that are turned on for requests through the system.

NORTH CAROLINA TERMS
TRAINING · EXERCISE · RESPONSE MANAGEMENT SYSTEM

Personal Profile Response Profile Qualifications Training History Transcript Logoff

Home / My Account

Participant Qualifications and Credentials

Qualifications & Credentials Currently on File for: John Michael Doe

Item	Description	Status	Number	Effective	Expiration
------	-------------	--------	--------	-----------	------------

[Back](#)

Requests to Add Items to Transcript

You may request to add a License, Certification, Registration or Credential to your transcript. If your request is approved, the requested item will be added to your transcript. You may withdraw a request if it has a status of Requested.

[License, Certification, Registration](#) [Request a Credential](#) ←

Item Type	Item Description	Requested	Request Status	Status Date
-----------	------------------	-----------	----------------	-------------

[Top of Page](#)

NC.gov | ReadyNC.org | Emergency Management Program's HelpDesk: [919-825-2574](tel:919-825-2574) | NCEM Email | Healthcare Program's HelpDesk: [919-855-3812](tel:919-855-3812) | OEMS Email

RESPONSE PROFILE: LICENSES/CERTIFICATIONS



After selecting "Request a Credential", this screen will appear. Fill out and upload all required information and click "Submit Request". To add another request, repeat this process.



NORTH CAROLINA TERMS

TRAINING · EXERCISE · RESPONSE MANAGEMENT SYSTEM



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Request for Credential

John Michael Doe

Date of Request: 07/05/2019 **Status of Request:**

* Credential

Comments

Documentation

Uploaded Documents

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NC.gov | ReadyNC.org | Emergency Management Program's HelpDesk: [919-825-2574](tel:919-825-2574) | NCEM Email | Healthcare Program's HelpDesk: [919-855-3812](tel:919-855-3812) | OEMS Email



RESPONSE PROFILE: TEAM PARTICIPATION

To request a credential be added for Team Participation, click "Request a Credential". Some credentials are managed directly by a response program or are limited to a response program. Through this utility you can only request credentials for programs that you are a member of and is setup for individual requests. A credential is equal to a position on a response team.

The screenshot shows the user interface for the North Carolina Terms Training · Exercise · Response Management System. At the top, there are logos for the State of North Carolina and SERT (State Emergency Response Team). The main navigation bar includes links for Personal Profile, Response Profile, Qualifications, Training History, Transcript, and Logoff. Below this, the user's account information is displayed as 'Home / My Account'.

The main content area is titled 'Response Profile: John Michael Doe'. On the left side, there is a sidebar menu with various profile sections, some marked with a red asterisk to indicate missing information: Required Information Missing, Team Participation, Badge, Home Address, Contact Info, Deployment Preferences, Emergency Contact, Driver's License/ID, Languages, Medical, Skills, Occupation, DEA Registration, Licenses/Certifications, Trainings, and Degrees & Other.

The 'Team Participation' section is expanded, showing a sub-section titled 'Credentials for Team Participation'. It contains the text: 'What response team positions do you feel you are credentialed to fill? The credentials you have on file are listed below. You may select and Request a Credential be added to your profile.' A blue button labeled 'Request a Credential' is present, with a red arrow pointing to it from the right.

Below this, there is a 'Request for Team Membership' section with the text: 'To request membership on a response team, click the button to Join a Team. Select one or more teams and Request Membership. You can check the status of your requests at any time The Membership Requests & Invitations panel on this page lists requests made by you and invitations to you for team membership.' A blue button labeled 'Join a Team' is visible.

At the bottom of the main content area, there is a blue bar with a dropdown arrow and the text 'Membership Requests & Invitations'.



RESPONSE PROFILE: TEAM PARTICIPATION

Fill out and upload the required information and upload documentation of the credential. Then click "Submit Request". Not all credentials can be requested by the end user. Please contact your team/program manager for details on how your program's credentials are managed.

NORTH CAROLINA TERMS

TRAINING · EXERCISE · RESPONSE MANAGEMENT SYSTEM

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Request for Credential

John Michael Doe

Date of Request: 07/05/2019 Status of Request:

* Credential

Comments

Documentation

Uploaded Documents

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RESPONSE PROFILE: TRAININGS



To view your training history or request trainings/exercises to be added to your transcript, select "Trainings". You can utilize this utility to add additional courses to your transcript. Any course you register through TERMS will be added automatically. Courses taken outside the system, but required to be tracked by your program should be added here as an upload. If the course you are looking for is not listed please contact the helpdesk for assistance.

The screenshot shows the 'NORTH CAROLINA TERMS' interface. At the top, there are navigation links: Personal Profile, Response Profile, Qualifications, Training History, Transcript, and Logoff. The user is currently on the 'Response Profile' page for 'John Michael Doe'. A sidebar on the left lists various profile sections, with 'Trainings' highlighted by a red arrow. The main content area shows 'Team Participation' and 'Request for Team Membership' sections, both with 'Request a Credential' and 'Join a Team' buttons respectively.

RESPONSE PROFILE: TRAININGS



After selecting "Trainings", you will be brought to this page. Here you will be able to search your registration history. You can also request trainings/exercises be added to your transcript by clicking "Add Request".



NORTH CAROLINA TERMS TRAINING · EXERCISE · RESPONSE MANAGEMENT SYSTEM



[Personal Profile](#) [Response Profile](#) [Qualifications](#) [Training History](#) [Transcript](#) [Logoff](#)

[Home](#) / [My Account](#)

Bottom of Page Help ?

Training & Exercise Participation

Registration History for: John Michael Doe

By default, registrations that you have on file with a status of REGISTERED, WAIT LIST or PENDING are listed. Select a different Status (or no Status at all) and press the **Refresh Listing** button to view other/all registrations.

Registrations with a COMPLETED status and a certificate on file will include a Certificate link to access your certificate.

Filter by Status

From

Thru

Order By

Refresh Listing

Back

Title/Location	Start-End	Status	CEUs	Grade
----------------	-----------	--------	------	-------

Requests to Add Trainings/Exercises to Transcript

Add Request 

Show All

Training/Institution	Completed	Requested	Request Status
----------------------	-----------	-----------	----------------

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RESPONSE PROFILE: TRAININGS

After selecting "Add Request", you will be brought to this screen. Fill out and upload all required information and click "Submit Request".



NORTH CAROLINA TERMS TRAINING · EXERCISE · RESPONSE MANAGEMENT SYSTEM



Personal Profile Response Profile Qualifications Training History Transcript Logoff

Home / My Account

Add Training/Exercise to Transcript

John Michael Doe

*Title of Course/Exercise

*Completion Date

Institution

*Comment

Max of 250 characters

*Documentation

NC.gov | ReadyNC.org | Emergency Management Program's HelpDesk: 919-825-2574 | NCEM Email | Healthcare Program's HelpDesk: 919-855-3812 | OEMS Email



RESPONSE PROFILE: DEGREES & OTHER



Under "Degrees & Other" you will be able to add degrees and other relevant experience. To add a degree, select "Add Degree".

NORTH CAROLINA TERMS
TRAINING · EXERCISE · RESPONSE MANAGEMENT SYSTEM

Personal Profile Response Profile Qualifications Training History Transcript Logoff

Home / My Account

Bottom of Page

Response Profile: John Michael Doe

* Required Information Missing

- Team Participation
- * Badge
- * Home Address
- Contact Info
- * Deployment Preferences
- Emergency Contact
- Driver's License/ID
- Languages
- Medical
- Skills
- * Occupation
- DEA Registration
- Licenses/Certifications
- Trainings
- Degrees & Other**

Degrees [Add Degree](#)

To add an entry, press the button to Add Degree. Click the hyperlink on a listed Degree to update that entry.

Degree	Institution	Conferred
--------	-------------	-----------

Other Relevant Experience [Add Experience](#)

To add an entry, press the button to Add Experience. Click the hyperlink on a listed Experience to update that entry.

Experience	Start Year	End Year
------------	------------	----------

RESPONSE PROFILE: DEGREES & OTHER



After selecting "Add Degree", a drop down will appear. Fill out all required information and then click "Save". To add multiple degrees, repeat this process.

Home / My Account

Bottom of Page

Response Profile: John Michael Doe

- * Required Information Missing
- Team Participation
- * Badge
- * Home Address
- Contact Info
- * Deployment Preferences
- Emergency Contact
- Driver's License/ID
- Languages
- Medical
- Skills
- * Occupation
- DEA Registration
- Licenses/Certifications
- Trainings
- Degrees & Other**

Degrees [Add Degree](#)

To add an entry, press the button to Add Degree. Click the hyperlink on a listed Degree to update that entry.

Degree	Institution	Conferred
--------	-------------	-----------

Degree Details

* Type of Degree Conferred *Month *Year

Institution

* Name of Institution

City State

[Save](#) [Cancel](#)

Other Relevant Experience [Add Experience](#)

To add an entry, press the button to Add Experience. Click the hyperlink on a listed Experience to update that entry.

Experience	Start Year	End Year
------------	------------	----------

RESPONSE PROFILE: DEGREES & OTHER



To add relevant experience, select "Add Experience".



NORTH CAROLINA TERMS TRAINING · EXERCISE · RESPONSE MANAGEMENT SYSTEM



Personal Profile Response Profile Qualifications Training History Transcript Logoff

Home / My Account

Bottom of Page

Response Profile: John Michael Doe

- * Required Information Missing
- Team Participation
- * Badge
- * Home Address
- Contact Info
- * Deployment Preferences
- Emergency Contact
- Driver's License/ID
- Languages
- Medical
- Skills
- * Occupation
- DEA Registration
- Licenses/Certifications
- Trainings
- Degrees & Other**

Degrees [Add Degree](#)

To add an entry, press the button to Add Degree. Click the hyperlink on a listed Degree to update that entry.

Degree	Institution	Conferred
--------	-------------	-----------

Other Relevant Experience [Add Experience](#) 

To add an entry, press the button to Add Experience. Click the hyperlink on a listed Experience to update that entry.

Experience	Start Year	End Year
------------	------------	----------

RESPONSE PROFILE: DEGREES & OTHER



After selecting "Add Experience", a drop down will appear. Fill out all required information and then click "Save". To add more experience, repeat this process

Bottom of Page

Response Profile: John Michael Doe

- * Required Information Missing
 - Team Participation
 - * Badge
 - * Home Address
 - Contact Info
 - * Deployment Preferences
 - Emergency Contact
 - Driver's License/ID
 - Languages
 - Medical
 - Skills
 - * Occupation
 - DEA Registration
 - Licenses/Certifications
 - Trainings
 - Degrees & Other**

Degrees [Add Degree](#)

To add an entry, press the button to Add Degree. Click the hyperlink on a listed Degree to update that entry.

Degree	Institution	Conferred
--------	-------------	-----------

Other Relevant Experience [Add Experience](#)

To add an entry, press the button to Add Experience. Click the hyperlink on a listed Experience to update that entry.

Experience	Start Year	End Year
------------	------------	----------

Details of Experience

* Type of Experience

* Experience

Start Year

End Year

[Save](#) [Cancel](#)

Top of Page



RESPONSE PROFILE: TRANSCRIPT

To view your transcript, select "Transcript" from the list at the top of the page.

The screenshot shows the user interface for the North Carolina Terms Training Exercise Response Management System. At the top, there are logos for the State of North Carolina and SERT. The main header reads "NORTH CAROLINA TERMS TRAINING · EXERCISE · RESPONSE MANAGEMENT SYSTEM". Below this is a navigation menu with options: Personal Profile, Response Profile, Qualifications, Training History, **Transcript** (highlighted with a red arrow), and Logoff. A breadcrumb trail shows "Home / My Account".

The main content area is titled "Response Profile: John Michael Doe". On the left is a sidebar menu with various profile sections: Team Participation, Badge, Home Address, Contact Info, Deployment Preferences, Emergency Contact, Driver's License/ID, Languages, Medical, Skills, Occupation, DEA Registration, Licenses/Certifications, Trainings, and Degrees & Other. The "Team Participation" section is expanded, showing "Credentials for Team Participation" and "Request for Team Membership".

The "Credentials for Team Participation" section includes the heading "What response team positions do you feel you are credentialed to fill?" and a text block: "The credentials you have on file are listed below. You may select and Request a Credential be added to your profile." Below this is a "Request a Credential" button.

The "Request for Team Membership" section includes the heading "Request for Team Membership" and text: "To request membership on a response team, click the button to Join a Team. Select one or more teams and Request Membership." and "You can check the status of your requests at any time. The Membership Requests & Invitations panel on this page lists requests made by you and invitations to you for team membership." Below this is a "Request Team Membership" button with a "Join a Team" sub-button.

At the bottom of the main content area is a blue bar with a dropdown arrow and the text "Membership Requests & Invitations".

RESPONSE PROFILE: TRANSCRIPT



After selecting "Transcript" you will be brought to this page. All of your trainings and exercises should appear.

NORTH CAROLINA
Training & Exercise Registration Management System
Official Student Transcript

John Michael Doe

Date(s)	Agency	Course Code	Course Name	CEUs	Course Hrs

NCEM (919) 825-2263 OEMS (919) 855-3812